

NEWTON-WITH-CLIFTON PARISH COUNCIL

Minutes of the meeting held on Thursday 7th September 2023 commencing at 7.15 p.m. at Newton-with-Clifton village hall and via Zoom.

Present: Councillor Beverley Duckworth (chairman), Councillors: Jennifer C. Benson, Peter Collins, Janette McCormick, Philip Morgan, Benjamin Stephenson, Christopher Whitworth. Borough Councillor Rural East Fylde Ward: Martin Evans. Police: None. Member of the public: Three.

a) FORUM.

i) Parishioner matters.

a) Friends of Clifton park (FoCP). The chair invited a FoCP representative to address the meeting. It was explained that discussions were ongoing with Fylde borough council relating to a community park improvement programme (CPIP) and that the CPIP will require funding from several sources and applications are underway. FoCP continued to liaise with Friends of Newton Community park (FoNCP) and benefit from FoNCP experience over five years involving a similar process at Newton Hall park.

b) SpID deployment. Following a parishioner enquiry the clerk advised that Lancashire county council highways was still assessing the parish council proposals arising from the Tuesday 6th June 2023 site survey. The Clifton parishioner explained that Slow Down Save Lives (SDSL) resources were available to share with Newton ward and agreed to liaise with a Newton ward member in arranging delivery. SDSL resources had already been made available to the Clifton parishioner and displayed along Clifton Lane/Lodge Lane, Clifton. The parishioner expressed an opinion relating to the perceived lack of support from Lancashire police/volunteer partnership Community Road Watch scheme (CRW). It was agreed as an **ACTION** members should raise this issue at forthcoming district/parish, Fylde area Lancashire Association of Local Councils (LALC) meetings, the Lancashire county council and parish and town council conference and LALC AGM.

c) Clifton Lane/Lodge Lane, Clifton - overgrown hedgerows, trees, vegetation, verges various sections. A parishioner explained that maintenance had still not been executed, there was now a related vehicle parking issue in the locality. The chairman requested the parishioner to provide photographs and summary statement to assist the local Pcs progress the matter when formally referred by the council to the proper authorities.

d) Friends of Newton Community Park (FoNCP). Following an enquiry by FoNCP a Newton ward member explained that maintenance around trees planted by Lund WI is to encourage wildlife and in keeping with the park community orchard. Following a FoNCP enquiry the clerk affirmed vat information previously provided to FoNCP. FoNCP agreed to request Lancashire Environment Fund (LEF) for an opinion relating to any potential issues affecting the council being able to reclaim vat on LEF grant funded FoNCP supplier invoices for goods and services procured by FoNCP as an agent for the council. Subsequent to a FoNCP enquiry council agreed to consider dog area and trim trail information, that is still to be provided, via email and any decision could be formally ratified retrospectively at a council meeting. The chairman explained the matter will be formally considered under the parks and open spaces agenda item.

ii) Policing and enforcement – No report

1. PROCEDURAL MATTERS.

a) Apologies for Absence. Apologies for absence was received from Councillor John Kitchen and County Councillor Stewart Jones.

b) Chairman's communications. None

c) Declarations of interest. The chairman reminded members at the commencement of the meeting that any direct or indirect pecuniary, prejudicial or other interest should be declared in accordance with the requirements of council's Standing Orders and the revised Code of Conduct adopted on 9th November 2012 in compliance with The Localism Act 2011. Accordingly the following direct or indirect, pecuniary, prejudicial or other interest declarations were made; Councillor Jennifer C Benson formally Declared an Interest relating to the Hornbies Foundation-Hornbies Newton Charity agenda item and would not participate in the discussion or any voting thereon. Councillor P. Collins formally Declared an Interest, as a borough councillor planning committee member relating to applications to be considered under the planning and development agenda item and would not participate in the discussion or any voting thereon.

Procedural contd...

Councillor Beverley Duckworth (chairman) formally Declared an Interest relating to the Friends of Newton Community Park (FoNCP) agenda items and would not participate in the discussion or any voting thereon. Councillor Janette McCormick formally Declared an Interest with regard to any finance related Friends of Newton Community Park (FoNCP) matters and would not participate in the discussion or any voting thereon.

d) Signing of Minutes.

i) Council meetings, Thursday 6th July 2023 and Standing committees for planning and finance held on Thursday 3rd August 2023.

Proposed Seconded and **RESOLVED** chairman signs these minutes as a correct record.

e) Matters arising from minutes.

i) Offer by Clifton resident to gift a Hawthorne tree. A Clifton ward councillor had liaised with the council contractor and parishioner regarding this matter which is now complete.

ii) Action log - the chair reported items not on the agenda will be included in the action log to be circulated to members.

2. PARISH COMMUNICATION, SOCIAL MEDIA, GOVERNANCE.

a) Consider website development, receive report by the chairman. Chairman reported that Councillor John Kitchen, who had volunteered to become the council's webmaster, had not yet assumed the role due to holiday commitments. A Newton ward member agreed to arrange occasional posts on Newton community Facebook page to encourage council website usage.

b) Hornbies Foundation - Hornbies Newton Charity (HFHNC). The chairman reported HFHNC had provided a revised document, previously circulated by the clerk, relating to its last meeting held on Wednesday 15th March 2023. It was agreed to discuss matters with HFHNC at the next informal meeting arranged between a subset of councillors and a subset of governors,

c) Noticeboard in Clifton. Following a suggestion by a Newton ward member, subsequent to the new noticeboard being erected in Newton-with-Scales, it was Proposed, Seconded and **RESOLVED** that as a clerk **ACTION** the same product (Mendip double door, 8A4 freestanding outdoor display case dual door & header) be ordered for Clifton to replace the existing noticeboard which is considered beyond economic repair. A Clifton ward member agreed to liaise with the council's contractor and a Clifton resident in arranging for installation and so it was agreed council will not require this optional service provided by the supplier at extra cost.

3. HIGHWAYS AND TRANSPORTATION.

a) Ongoing Lancashire County Council (LCC) matters; including parish highway safety, Newton-with-Clifton.

i) Vehicle parking and waiting restrictions, Bryning Lane, Bluecoat Crescent/Hill Crescent, School Lane, Newton-with-Scales. It was reported that the permanent parking of vehicles at Newton Hall park adversely affected drivers of vehicles required to use the park at drop off and pick up and times. A Newton ward member had monitored this situation, explained details would be provided to the clerk, and council agreed to request the PcsO to place a notice on the vehicle requesting the co-operation of vehicle drivers/owners. Following an enquiry it was reported that the increased reception class intake at Newton Bluecoat School from September 2023 was only 2NO.

ii) Public footpath NOS.6/7. Previously referred to LCC as a clerk **ACTION** (13/04/23). No update reported.

iii) Moor Hall Lane - potholes. LCC had previously advised on its "Report It" facility the issue does not meet the required measurement levels for highway work at this time. As a previous **ACTION** council had agreed to continue to monitor for further highway deterioration.

iv) Bryning Lane, (junction with A583/Blackpool Road, Newton-with-Scales) 30mph highway signage post is in an unsatisfactory condition. Previously reported as a clerk **ACTION** (20/06/22). No update provided.

v) Maintenance and cleaning of highway drainage gullies A583/Blackpool Road, Newton-with-Scales – opposite Scale Hall Lane, bus stop/shelter in proximity to "The Country House", and A583/Blackpool Road junction with Parrox Lane, Newton-with-Scales.

Highways contd...

Previously reported to LCC as an **ACTION** by Councillor Philip Morgan and the clerk (07/11/22). Councillor Philip Morgan continues to monitor these issues.

vi) Drainage issue in proximity to "Willow Dene" Moor Hall Lane, Newton-with-Scales PR3 3RY. Members again referred to contaminated water draining on to the south side of the highway, previously referred to proper authorities as an **ACTION** by the clerk (07/09/22). The untreated effluent in the open environment is associated with a dysfunctional or missing septic tank and it is considered a health and safety risk to pedestrian users of the highway. As a clerk **ACTION** it was agreed to request Lancashire county council/Environment agency/Fylde borough council to advise which authority has assumed responsibility for monitoring the issue by arranging inspections and ensuring corrective work is executed and funded by the responsible party, liaising as necessary with the property owners/occupiers.

vii) Drainage system malfunction, inadequate watercourse maintenance, vegetation overgrowth and consequential flooding and ponding at New Hey Lane, Newton-with-Scales PR4 3SA. Newton ward members reported some work had been executed. Issue previously reported to proper authorities as an **ACTION** by the clerk (31/10/22), LCC requested to provide updates on 18th February 2023, 28th February 2023 and LCC advised (05/05/23) it continues to liaise with landowner, will revisit site if flooding recurs, on last inspection all gullies were fully operational and continues to be monitored by responsible authorities.

viii) Planning application 20/0315 - residential development of 37 dwellings comprising 100% affordable housing with associated infrastructure at land adjacent to Nos 8 & 12 Oak Lane, Newton-with-Scales, PR4 3RR -path from Bryning Lane to Parrox Lane. Previously reported to LCC (09/01/23) as a clerk **ACTION**. Issue involves LCC/developer. Chairman had previously reported the bollards had now been removed/vandalised, the matter reported to the police and is to be rectified by Westchurch Homes. No update reported.

ix) Oak Lane, tree work, Newton-with-Scales. Newton ward member agreed to provide location details relating to tree maintenance. As a clerk **ACTION** it was agreed that in due course enquiries would be made with LCC. A Newton ward member previously advised that LCC had executed maintenance and that parishioners will also report any ongoing tree issues impacting on telecommunications. No update reported.

x) Drainage, Clifton Lane. Clifton ward member previously reported (02/03/23) a site meeting together with another Clifton ward councillor, clerk, LCC engineer and Clifton resident. LCC had identified an issue with tree root ingress affecting a drain that was a contributory factor causing flooding to occur in certain weather conditions. To alleviate the flooding issue LCC intended to remove the tree, which is located on the boundary of a highway verge and William Pickles park, at its own cost. Council agreed and corrective alternative LCC engineering work is continuing which may not now require felling the tree. No update reported.

xi) Unauthorised encampment and fly tipping - "The Country House", Blackpool Road, Newton-with-Scales PR4 3RJ. As a clerk **ACTION** (11/04/23) reported to proper authorities. No update from members.

xii) Potholes - Thames Street, Newton-with-Scales. Previously reported (11/05/23) by chairman. No update and agreed to refer again to LCC. No update reported.

xiii) Dislodged manhole cover - Acorn Avenue, Newton-with-Scales PR4 3GT. LCC had advised of ongoing discussions regarding s.38 Highways Act 1980 adoption of the estate's streets, that the inspection chamber is on private land behind the footway line and the developer, Westchurch Homes, informed. No update reported.

xiv) "Range of view" (ROV) railings at Vicarage Lane, Newton-with-Scales PR4 3RX. Subsequent to a clerk **ACTION** (17/05/23) Lancashire county council highways had advised (24/05/23) it will schedule repair work. No update reported.

xv) Parish highway matters, Bryning Lane/School Lane junction - (particularly affecting traffic turning right from School Lane), Newton-with-Scales - pothole. Previously reported in open forum that, notwithstanding a temporary repair, a section of highway continues to deteriorate. It was agreed as a clerk **ACTION** (16/06/23) to again report the highway defect to Lancashire county council highways (LCC). LCC reported (27/06/23) work will be executed.

Highways contd...

xvi) Grass verge, junction of A583/Blackpool Road/Lodge Lane. Members referred to the overgrown condition of verge areas that is considered a highway safety issue as it obscures the range of view of vehicle drivers, committed to turning from the village onto the main road, of oncoming east bound traffic (Clerk reported 30/05/23). However, LCC had advised (09/06/23) it does not consider sightlines were impeded and is not proposing any action at this time. County Councillor Stewart Jones had previously explained the matter will be taken up again with LCC. No update reported.

xvii) A583/Blackpool Road signage Newton-with-Scales PR4 3SA - between Dobbies Garden Centre and Newton. Chairman had previously reported the above issue, clerk advised it had already been reported to LCC (26/05/23) and County Councillor Stewart Jones had previously explained the matter will be taken up again with LCC. Clifton ward member reported (07/09/23) the sign had been removed and not yet replaced. A hole had developed on the footway in the vicinity of the sign which had been reported to LCC and corrective maintenance is scheduled.

xviii) Stanagate - grass verges and open spaces maintenance. Members had previously referred to parishioner complaints relating to the grass cutting operations in this area. Progress Housing Group had recently executed maintenance however issues with LCC verge areas still required to be addressed. As a clerk **ACTION** (02/05/23) enquiries are ongoing with LCC to determine how matters may be resolved. This issue is now an agenda item and will remain so until resolved - please refer to Highways and transportation item 3d.

xix) A583/Blackpool Road/School Lane, Newton-with-Scales 'NO ENTRY warnings. Subsequent to a clerk **ACTION** (08/06/23) LCC had arranged for highway road markings to be refreshed. However, members had previously reported drivers of vehicles still disregarding the one-way signage, "No waiting" highway markings, and associated parking restrictions signage. No update provided.

xx) Blocked gully - opposite 52 School Lane, Newton-with-Scales PR4 3RT. A Newton ward member referred to this issue which has again been reported to LCC has the gully remains blocked.

xxi) A583/Blackpool Road/Preston Old Road junction at traffic signals. The clerk had previously reported (22/06/23) a parishioner concern relating to vehicle drivers disregarding speed limits i.e. when entering from A583/Blackpool Road on to Preston Old Road the speed limit is reduced from 50MPH to 20MPH. LCC (03/07/23) agreed to provide an improved buffer when travelling from Blackpool Road and introduce a section limited to 30mph in-between the current 50mph & 20mph zones.

xxii) Rural and urban areas highway grass verge maintenance Members referred to the overgrown condition of verge areas that is considered a highway safety issue. It was agreed to refer these concerns to LCC. County Councillor Stewart Jones had previously explained the matter will be taken up again with LCC. No update provided.

xxiii) Acorn Avenue/Oak Lane, Newton-with-Scales highway markings. Previously referred by the chairman after being raised in open forum, as a clerk **ACTION** (31/07/23) LCC notified and no update provided.

xxiv) Clifton Lane/Lodge Lane, Clifton - overgrown hedgerows, trees, vegetation, verges various sections. The chairman referred to this item reported in open forum. Complaints had again been received relating to the alleged unsatisfactory condition of hedgerows, trees, vegetation, verges on various sections of the highways. As a clerk **ACTION** it was agreed council again request the highways authority to arrange an inspection and corrective work, liaising with the responsible landowners/occupiers if applicable, recharging costs as necessary, and advise when it may be programmed for execution.

b) New LCC matters.

i) Preston Western Distributor (PWD - from junction 2 on M55 between Rosemary Lane Bridge and Sandy Lane Bridge to junction with A583/A5085 Blackpool Road with a link road to connect to Cottam Way. Cottam link road. The chairman explained an understanding that LCC has previously indicated it would be reassessing traffic usage, particularly on the A583/Blackpool road, after the PWD Preston was completed. As a clerk **ACTION** it was agreed to request LCC for advice in this regard.

ii) Hawthorne Avenue, Newton-with-Scales - footway reinstatement. Subsequent to a Newton ward member reporting apparent defects the chairman agreed to obtain more precise information.

Highways contd...

iii) Overgrown trees on a section of Hawthorne Avenue land, adjacent the boundary of property on Hornby Drive. Chairman referred to LCC's arboricultural officer inspection on 18/07/23. LCC advised (21/0723) [the trees were situated on unadopted land, they were not causing a potential hazard to highway users and there was sufficient street lighting on the highway. In view of this, no action is deemed necessary at this time]. The parishioner had been advised and it was agreed the matter should be periodically reviewed.

c) Street scene matters.

i) Relocate noticeboard from Bryning Lane, Newton-with-Scales and related improvements, including bus shelter provision to enhance amenity in central village area.

The chairman referred to the issue of Japanese Knotweed - Avenham Place, Newton-with-Scales PR4 3RQ, properties adjacent to Westchurch Homes/Community Gateway development/Progress Housing Group Ltd (PHG). Clerk explained PHG had still to reply to council communication and it was agreed that as a clerk **ACTION** Community Gateway Association be requested to provide an update relating to this issue and its stated position that knotweed emanates from PHG properties on Avenham Place. In view of the continuing problem adversely affecting maintenance of the "Sandy Gap" grassed frontage it was Proposed, Seconded and **RESOLVED** that a fence is erected and the adjacent property owner/occupier be advised.

ii) Littering in parish. It was reported that at the present time littering was not too problematic in the parish.

iii) Dog fouling. A Newton ward member referred to posts on the Newton Facebook community page relating to this being problematic on Newton Hall park. Subsequent to clerk **ACTIONS** (15/05/23, 11/07/23) regarding Fylde borough council environmental protection refreshing penalty signage and displaying Keep Britain Tidy (KBT) notices no update was provided.

iv) SpID deployment. The chairman referenced this ongoing matter discussed in open forum which is currently being progressed with Lancashire county council highways.

d) Amenity grass cutting built-up areas. In view of Lancashire county council's (LCC's) stated position relating to Stanagate, Clifton it was Proposed, Seconded and **RESOLVED** the parish council's contractor be requested to provide a quote for areas not being maintained. As an **ACTION** council's contract liaison member and a Clifton ward member agreed to liaise with the contractor in this regard. The clerk explained LCC continues to be requested to substantiate its position.

e) Local delivery/bio scheme 2023-24. Proposed, Seconded and **RESOLVED** council consider LCC scheme inadequately funded and resourced, given the potential complications with regard to maintenance, public liability and overall responsibilities that would be devolved, and determined not to opt into the scheme. Council agreed it might arrange ad hoc maintenance of certain footpaths in the event of LCC continuing to be dilatory in this regard.

4. PLANNING AND DEVELOPMENT.

a) Planning applications.

i) Anticipated planning application "Gavin's Croft", Parrox Lane, Newton-with-Scales. The clerk explained that Fylde borough council local planning authority (FBC) had received an application and will consult with the parish council in due course.

ii) 23/0605 erection of enclosed porch to front elevation at "Highgate cottage" Bryning Lane Newton-with-Scales Preston, Lancashire PR4 3RL. Members explained not being able to assess this application recently received from FBC. It was agreed that the matter be considered at the October 2023 meeting.

b) Renewable and low carbon energy generation development proposals.

i) Proposed solar farm, Newton-with-Scales, Bluefield renewable developments Ltd, anticipated planning application subsequent to application 22/0204 request for screening opinion pursuant to the town and country planning (environmental impact assessment) regulations 2017 in respect of a 25mw solar farm, battery energy storage scheme and associated development, at land at Newton Grange Farm, Grange Lane, Newton-with-Scales, Preston Lancashire PR4 3RS. No update reported.

ii) Morecambe Offshore Windfarm Limited (Morecambe OWL), a joint venture between Cobra Instalaciones y Servicios, S.A. and Flotation Energy Ltd and Morecambe Offshore Windfarm. Morgan Offshore Wind Limited (Morgan OWL), a joint venture between bp and Energie Baden-Wurttemberg AG (EnBW), developing the Morgan Offshore Wind Project. Two joint venture companies are collaborating to connect the wind farms to the electricity transmission network - non statutory consultation transmission assets.

Planning contd...

The chairman referred to recent correspondence with Fylde borough council's chief executive and the subsequent response which was generally considered to be of little assistance to the council in addressing its stated concerns. It was explained the chairman, 2NO other Newton ward members and a Clifton ward member are to meet with representatives from Morecambe and Morgan on Friday 8th September 2023 and an update will be circulated in due course.

iii) Clifton Marsh Solar Development, Screening Report for proposed solar development on 68.7 hectares of agricultural land located at Clifton Marsh Farm, Preston, Lancashire PR4 0XE. No update reported.

c) Fylde council - planning advisory service (PAS) review. No update reported.

d) Fylde Borough Council (FBC) Planning Committee planning decisions/notifications and parish communications/notifications/ recommendations. A Newton ward member referred to the lack of enforcement by FBC. Developments on Parrox Lane were cited as examples and it was agreed to refer council concerns to FBC's chief executive.

5. PARKS AND OPEN SPACES.

a) Grassed open space maintenance contract.

i) Consider report from authorised officer/liaison member in respect of the maintenance contract. The authorised officer/liaison member in respect of the contract reported maintenance is ongoing, subject to prevailing weather conditions, in accordance with the contract provisions and specifications.

ii) Newton Hall Park, School Lane, Newton-with-Scales and William Pickles Park, Clifton Lane, Clifton, brambles encroachment. Work, scheduled by the council's contractor, has still to be executed.

b) Horticultural features contract consider report from authorised officer/liaison member in respect of the maintenance contract. The authorised officer/liaison member in respect of the contract reported maintenance is ongoing, subject to prevailing weather conditions, in accordance with the contract provisions and specifications.

c) Friends of Newton Community Park (FoNCP) receive report, if any, from representative.

i) Report. The report previously circulated by FoNCP representative was taken as read.

ii) FoNCP contractor downselecting for dog area/trim trail. Chairman referred to details provided by FoNCP in open forum and it was Proposed, Seconded and **RESOLVED** council agreed to consider dog area and trim trail information, that is still to be provided, via email and any decision could be ratified retrospectively.

d) Parish tree planting, pruning, replacement &c - various locations. Ash dieback disease.

i) Issues arising from dieback disease affecting Ash trees - update. Subsequent to a clerk **ACTION** (14/07/23) to request Lancashire county council (LCC) to provide an update LCC (28/07/23) had provided an inspection report which in summary explained the trees do not pose an immediate or significant danger and LCC could not justify an emergency intervention.

ii) Updates, if any, from Fylde borough council, Lancashire county council, local tree surgeons, Woodland Trust and parish surveys. A Clifton ward councillor referred to a site meeting (24/07/23) with a Woodland Trust officer to consider the trust's free trees for community groups programme. It was explained Ash dieback is a countrywide problem c.400,000 in Lancashire alone, invariably affected trees do not recover and planted replacement trees help mitigate the situation. The chairman reported a property owner adjacent the village hall playing field is executing some maintenance.

e) William Pickles Park, Clifton, development, equipment maintenance and repairs - Friends of Clifton park (FoCP). A Clifton ward member reported that subsequent to adverse publicity relating to the perceived condition of a slide Fylde borough council inspectors had arranged for its removal.

f) Maintenance of overgrown tree branches William Pickles Park Clifton. The chairman referred to recent communications relating to trees identified as problematic due to proximity to residential property on First Avenue, Clifton and the rear of commercial property on Preston Old Road, Clifton. It was agreed that as an **ACTION** the clerk obtain a professional opinion relating tree maintenance with a quote to execute any work deemed necessary from 2NO local contractors and a Clifton ward councillor agreed to be present when contractors visit the site.

Parks contd...

g) Anti-social behaviour, Newton Hall park. The chairman referred to recent incidents which had been referred to the police who had agreed to increase the frequency of beat patrols.

6. FINANCE AND ACCOUNTS.

a) Approve invoices for payment.

i) List 1. The chairman referred to this item and it was Proposed, Seconded and **RESOLVED** that the following invoices be paid:

Black Box Security Alarm Systems Limited	Maintenance charge with remote assistance for connectivity to CCTV.	£785.00 Vat <u>£157.00</u>	£942.00
HSBC	Account maintenance & transaction charges 30th June 2023 to 30th July 2023		£8.00
Paul Gregory T/a Acer Contracts	Grass cutting operations August 2023 Horticultural features operations August 2023	£833.33 £872.92 Vat <u>£341.25</u>	£2047.50
Yu Energy Retail Limited	Christmas trees festive lighting electricity charges 01/08/23-31/08/23.	£12.05 Vat <u>£0.60</u>	£12.65
F. Wilson	Honoraria to September 2023.		£1892.32
HM Revenue and Customs	Statutory remuneration deductions, charges.		£543.41
National Employment Savings Trust Corporation	Pension contributions. Pension scheme charges 2022/23	£579.48 <u>£87.54</u>	<u>£667.02</u> <u>£6112.90</u>

b) Management of contracts.

i) Contract and specifications. It was reported that the draft contract prepared by the clerk had previously been circulated to the contractor for it to be signed and the document had not yet been returned. Members acknowledged the high standard of work being executed and the appreciation and thanks of the council formally expressed to the contractor. It was agreed that this item could now be removed from the agenda.

c) Potential projects for Town and Country Planning Act 1990, Section 106 funding. The chairman referred to this agenda item requested by a Clifton ward member. No further update was provided and matters remained under consideration by members.

d) Money Market accounts. The clerk reported the available daily variable interest rates and it was Proposed, Seconded and **RESOLVED** the clerk be authorised to place surplus funds (minimum £50000) on a Fixed Term deposit of one month.

7. NEWTON-WITH-CLIFTON UNCONTESTED PARISH ELECTION 4TH MAY 2023. Report any enquiry relating to interest expressed in office of councillor vacancies. The chairman referred to recent communications and formal application relating to the above matter. Members observations were invited and following discussion it was subsequently Proposed, Seconded and **RESOLVED** that Samuel Baugh be co-opted as member for Clifton Ward.

8. ACTION LOG. Chairman explained the action log will be updated and include any agenda items that required action from the meeting.

9. COUNCIL PRIORITIES SUMMARY LISTING OF ANNUAL PRIORITIES.

The chairman referred to a document provided by a Newton ward member that contained previously agreed council objectives for deployment and monitoring throughout the 2024.

10. ANY OTHER MATTERS FOR INFORMATION PURPOSES ONLY.

a) External meetings. The chairman referred to various meetings and it was agreed:

Any other matters contd...

- i) District/parish liaison Wednesday 18th October 2023: Councillor Peter Collins and Councillor Philip Morgan to attend.
- ii) Lancashire Association of Local Councils (LALC) AGM Saturday 4th November 2023: Councillor Jennifer C. Benson to attend.
- iii) Lancashire county council and parish and town council conference Saturday 4th November 2023: Councillor Jennifer C. Benson to attend.
- iv) LALC Fylde area committee meeting, Monday 11th September 2023: Councillor Peter Collins to attend.
- v) District/parish liaison - planning forum Tuesday 10th October: Councillor Janette McCormick and Councillor Philip Morgan to attend.
- vi) Newton-with-Clifton village hall committee (NWCVHC). The chairman explained that in due course Councillor Christopher Whitworth is willing to assume the council nominated trustee position, with the agreement of the existing trustee Councillor Philip Morgan who reported the next NWCVHC meeting is on Friday 6th October 2023.

b) Remembrance Sunday services 12th November 2023.

The chairman referred to the above matter explaining an intention to attend and lay a wreath at the Kirkham Remembrance Service together with Councillor John Kitchen. Councillors Jennifer C Benson, Janette McCormick, who will lay a wreath, and Councillor Christopher Whitworth indicated their intentions to attend the St. John the Evangelist (Lund) parish remembrance service.

c) Date of next meeting.

It was agreed that the next council meeting be scheduled for Thursday 5th October 2023 commencing at 7:15 p.m. at Newton-with-Clifton village hall and via Zoom. There being no further business the chairman declared the Meeting closed at 21:25 hrs.

Chairman

5th October 2023